

ACCOUNTABILITY UPDATES

UPCOMING PRELIMINARY RELEASE - FEDERAL ACCOUNTABILITY

Understanding the Release Process

DPI plans to release preliminary Federal Notification Packets via [SAFE](#) (Secure Access File Exchange) on Thursday, December 6. The packets will provide preliminary identifications under both ESSA and IDEA; and will include information about the statewide system of support available to all schools and districts whether they have preliminary identifications under ESSA and/or IDEA, or none at all.

As a preliminary and secure release, the information contained in the joint notification packet is considered confidential and under strict embargo. Further, the LEA Determination reports contain unredacted information, which could include personally identifiable student information. Secure reports of this nature are meant to be used internally, and reviewed collaboratively by educators within the district. They are not to be shared outside of district staff. The information is not to be shared with your school board, parents, or members of the public. The public release of federal identifications will take place in Spring of 2019 (date is TBD). If there are any questions about the embargo, please direct them to DPI's Director of Communications, [Tom McCarthy](#).

District administrators will be notified by the Deputy State Superintendent when the federal notification packets are available in SAFE.

- Because the structure for the preliminary Federal Notification Packet topic in SAFE mirrors the security structure of the Accountability Report Cards, you may verify that the appropriate district staff have access to the Accountability Report Cards --- including your district's special education directors --- so that they will be able to access the packet tomorrow.
- If you prefer only to designate access to the Joint Notification materials, you will be able to manage access specifically to the Joint Notification Packet as of December 6.
- Regional staff from CESAs and the RtI Center work closely with DPI as part of a statewide system of support for the preliminary federal identifications. These staff may, at the district's discretion, have access to your district's materials in SAFE.
- Please visit the [Secure Home](#) information page and follow the steps there to manage access to SAFE. If you have any questions about accessing SAFE, please contact the [Help Desk](#).

Understanding the Preliminary Identifications

To understand the school and district data in the joint notification packet, districts may sign up for a technical assistance call with staff from DPI. Schools and districts with preliminary identifications will be offered time slots in December (many options available from December 10 - 21) when staff from OEA, Title I, and Special Ed will be on hand to explain the reports and answer questions. Instructions for these sign-ups will be included in the email sent from the Deputy State Superintendent.

We recommend that districts with just one type of identification (just TSI or just an LEA Determination) select the 25-minute call option. Districts with more than one type of identification may select the 55-minute call option.

Schools that do not have any preliminary identifications but want to understand the reports -- and/or have data showing they were close to a preliminary identification threshold -- can also arrange technical assistance calls with DPI staff, which will begin in January.

Understanding Federal School Accountability

To provide context for the preliminary ESSA Accountability Reports, school and district leaders can begin by reviewing the [ESSA Accountability Overview](#) document and then reviewing the information on federal accountability under ESSA, [here](#). For questions on federal school accountability, please contact [OEA](#).

Understanding Coordinated Supports

The intent of the preliminary joint ESSA-IDEA notification is to make the school improvement process not only more manageable under the two laws, but also more impactful for all of our students, regardless of the school they attend. We encourage you to review and share the resources on our new [Continuous Improvement](#) webpage, including the [2-minute video](#) about what these identifications will mean and the coordinated statewide system of support we're building to ensure continuous school improvement. For questions on the system of supports available to your district, contact the [Title I team](#).

We look forward to working with districts to understand ESSA accountability and the continuous improvement process.

- For questions about ESSA accountability calculations, contact [OEA](#).
- For questions about ESSA school improvement and supports, contact [Title I](#).
- For questions about IDEA accountability calculations, school improvement and supports for students with disabilities, contact [Special Education](#).

~OEA

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

Strategic Assessment Systems

A new group has been added to the DPI [WISELearn](#) resource repository called Strategic Assessment Systems in Wisconsin. This group will include resources to build data and assessment literacy; to help promote data-informed decision-making; and to support strategic data and assessment work in Wisconsin schools. Resources will continuously be added to this group. If you have any resources that may be a good fit for this group, please email Lauren.Zellmer@dpi.wi.gov.

~OSA

Forward Exam

Reminder:

Technology Resources Now Available

The Technology User Guide and the Technology Readiness Resources were made available on November 13, on the [Forward Exam Technology Requirements and Resources webpage](#).

Dynamic Learning Maps (DLM)

New:

Teacher rating of Student Mastery Study

DLM is conducting a follow up study to the Teacher Ratings of Student Mastery think-aloud study conducted in spring 2018 and seeks to evaluate correspondence between teacher ratings of mastery and DLM assessment-determined mastery. This study will provide criterion-related validity evidence for DLM assessments. Teachers in grade 4 (ELA), 7 (mathematics) and high school (science) in participating districts will be contacted via email by DLM staff to complete a brief questionnaire. For each Essential Element and linkage level, teachers will be asked to rate mastery for one of their students. There will also be a brief set of questions about the rating process and student information. Teacher ratings will only be summarized at an aggregated level and will not affect summative assessment results. DLM is requesting that the state identify one district that would like to participate in this study. If your district is interested in being part of this study please reach out to [Mike Peacy](#) and more information regarding participation will be forwarded to you. The deadline to indicate interest in participation is January 26, 2019.

Writing Sample Collection

DLM is again working to collect writing samples during the DLM assessment window. There are a number of new updates to this process to make it easier to submit these samples. We are looking for districts that would be interested in participating in this very important process to help DLM ensure the best assessment possible for our students. If your district is interested in participating please contact [Mike Peacy](#) by December 31 and more information regarding participation will be forwarded to you.

Reminders:

District Test Coordinator Checklist

DPI has created a simple step by step checklist of all DLM DTC responsibilities. In addition, a Test Administrator Checklist is also available for teachers administering the DLM assessment. These are both available on the [DPI website](#).

DLM Recruitment

DLM has created a new centralized recruitment process to create a database of individuals who may be interested in taking part in DLM events. Every year DLM holds events such as item writing and external review. DLM will use this database to match individuals with activities best suited to their expertise. DLM has provided a [Qualtrics survey](#) to be distributed to individuals who may be interested in these events. Completing the survey does not obligate individuals to participate in any given event. If you have any questions please contact michael.peacy@dpi.wi.gov.

Moodle Training

Moodle Training is now available for the 2018-2019 school year. New users or users that have not completed the training in the last calendar year will need to complete the new user training. Users who completed the training in the last year will need to complete the returning user training. All training can be found at the [DLM Moodle Training Site](#). If you have any questions about the changes to Kite or Moodle training please contact michael.peacy@dpi.wi.gov.

ACT High School Assessments

New:

Register for Part 2 of ACT/WorkKeys Test Administration Q&A Training Webinar - January 17 at 2pm

This webinar is part two of the test administration training for ACT and WorkKeys test coordinators. [Please follow this link to register](#). The webinar will be recorded and posted to the [DPI ACT Trainings page](#).

Recording of Part 1 of ACT/WorkKeys Test Administration Q&A Training Webinar Now Available

The recording of part one of the ACT/Workkeys Test Administration Training Webinar is now available at the [DPI ACT Trainings webpage](#).

Aspire Schedule of Events

The 2019 Aspire Schedule of Events is now posted to the [DPI ACT Calendar page](#). Please mark important dates on your calendar and share with your colleagues who are involved with technology and testing.

Reminders:

Submit ACT Accommodations and English Learner Supports in TAA

- School staff members submitting ACT accommodations and EL supports for students should request access to [TAA](#) as soon as possible. There can be only one TAA Test Coordinator per school, but there can be multiple Test Accommodations Coordinators. TCs and TACs can enter accommodations into TAA. Instructions for requesting TAA access are in the [TAA User Guide](#).
- Submit all accommodations requests for ACT in the Test Accessibility and Accommodations (TAA) System. Do not submit requests for local arrangements in TAA. Local arrangements are locally approved by the test coordinator. Refer to the [List of Allowable Supports](#) for what is a local arrangement versus an accommodation.
- **Submit requests early** - well before the January 11 deadline - so there is time to resubmit if additional documentation is needed to verify the disability.
- Refer to the resources found on [DPI's ACT Accommodations Webpage](#). The resources are organized in a checklist format to help schools with the accommodations testing process.
- Information on English Learner Supports is on the [DPI's ACT English Learner Supports Webpage](#).
- View the recording of [Wisconsin's ACT Accommodations Training Webinar](#) for an overview of the accommodations process.
- If a request is not approved, you can submit again for reconsideration. If you are unsure about what documentation to submit for reconsideration, contact the ACT Accommodations team at 800-553-6244 x1788 or actstateaccoms@act.org.
- Log into TAA to view decisions on accommodations requests. After receiving decisions, if accommodations requests are not approved, please contact OSA as soon as possible.

Order Materials for WorkKeys Accommodations and English Learner Supports in PAnext

- For WorkKeys, no TAA submissions are needed.
- To receive accommodated WorkKeys materials, Test Coordinators must adjust the number of accommodated formats needed in PAnext (SetUp>Organizations>Test Administration>Edit Enrollment Counts).
- Do not make adjustments to the standard enrollment counts.
- Refer to the [WorkKeys Accessibility Guide](#) for a list of available supports.

Reading Readiness

Reminders:

2018-19 School Year

The reading readiness requirement will remain the same for the 2018-19 school year. Districts will be required to assess for reading readiness all 4-year-old kindergarten through 2nd grade students at least once during the school year. Each school board and the operator of each charter school shall select the appropriate, valid, and reliable assessment of literacy fundamentals to be used. The school board or operator shall ensure that the assessment evaluates whether a pupil possesses phonemic awareness and letter sound knowledge.

DPI will reimburse districts for expenses incurred fulfilling the administration requirements. More information about reimbursement can be found at [Reading Readiness Reimbursement](#).

Reading Readiness Results

DPI has loaded 2017-18 PALS, MAP and Star reading readiness results to WISEdash for Districts. Districts that have not previously signed a data release will need to do so in order to have their data uploaded into WISEdash in the future. Information on data sharing agreements can be found at:

- PALS - <https://dpi.wi.gov/assessment/reading-readiness/FAQ#data>
- MAP - <https://dpi.wi.gov/wisedash/districts/about-data/map>
- Star - <https://dpi.wi.gov/wisedash/districts/about-data/star>

Reading Readiness Additional Information

More information about reading readiness requirements can be found at [Reading Readiness Information](#) and [Reading Readiness FAQ](#).

ACCESS for ELLs

New:

- Transfer Process
 - If a student moves into your district from another district in WI, fill out this form: <https://goo.gl/forms/cLUEL0nzRyyVIH902>.
 - DPI will receive the transfer request, verify enrollment, and transfer a student record with any incomplete tests into your district. It is anticipated that this will be completed within one business day. You will be notified of the completed transfer by email.

Reminders:

- Set accommodations as needed in the WIDA AMS
- Print test tickets
- Ensure staff have access to the [WIDA Secure Portal](#) to access training and manuals
- Additional materials can be ordered now through January 25
- **Test window closes February 1**

macOS 10.14 (Mojave)

- DRC has discovered an issue with the macOS 10.14 release that impacts the Speaking domain for both ACCESS for ELLs the WIDA Screener
- Insight must be updated on macOS prior to testing. This update fixes the issue.
- Please contact DRC Customer Support with any questions at: WIDA@DataRecognitionCorp.com or 1-855-787-9615

NAEP and International Assessments

(Selected schools only)

NAEP Schools:

NAEP pre-assessment packets were mailed to schools this week. If a school does not receive the packet by early next week, please contact the school's NAEP Representative. Contact information for NAEP Representatives will be posted on MyNAEP in the *Contact Us* section this week. Beginning next week, NAEP Representatives will start calling NAEP School Coordinators to discuss this packet and the first pre-assessment tasks.

Lists of sampled students are now posted on MyNAEP (www.mynaep.com) under the *Prepare for Assessment* link in the *Review and Verify List of Students Selected for NAEP* section. NAEP School Coordinators should review that list and make updates as needed to student information. Schools can also begin the other pre-assessment tasks outlined in the *Prepare for Assessment* link on MyNAEP, which should ideally be **completed before winter break**:

- Complete SD/ELL Student Information
- Notify Parents
- Manage Questionnaires
- Plan for Assessment Day

NAEP High Schools:

Most high schools have registered for the High School Transcript Study - thank you! A few schools still need to register (the deadline was November 30). Angela Dugas will be in touch with schools that have not yet registered.

Reminder: Schools selected for grade 12 NAEP received a mailing before Thanksgiving about the High School Transcript Study (HSTS) which is being conducted in conjunction with grade 12 NAEP. Principals should designate a HSTS Coordinator who is familiar with course catalogs and obtaining student transcripts. The HSTS Coordinator should register on <https://hsts.mynaep.com> with the registration ID and instructions in the mailing.

TIMSS Schools:

TIMSS field staff are in contact with TIMSS School Coordinators starting this week to get schools registered for MyTIMSS. If a school hasn't yet identified a TIMSS School Coordinator, please send that information to Angela (angela.dugas@dpi.wi.gov) right away so as not to miss this communication.

DAC DIGEST DIGESTIBLES

Important Dates to Remember		
December	3: ACCESS testing window opens	ACCESS
	3: NAEP student lists posted on MyNAEP; begin Prepare for Assessment tasks	NAEP
	20: Instructional Tools Interface (ITI) temporarily down for maintenance	DLM
	31: Deadline to submit notification for participation in Writing Sample Collection	DLM
January	7-11: Aspire portal rollover	Aspire
	10: Deadline to update grade 11 student data in your Student Information System (SIS)	ACT/WorkKeys
	11: Deadline to submit ACT accommodations requests via TAA	ACT
	11: Deadline to order WorkKeys accommodated materials in PearsonAccessnext	WorkKeys
	16: DTC Training/Q&A Webinar	Forward
	17: Attend Wisconsin Test Administration Q&A Training Webinar Part 2, 2pm	ACT/WorkKeys
	23: DPI submits student data for upload to Forward portal	Forward
	25: Last day to order Additional Materials	ACCESS
	26: Deadline to submit notification for participation in Teacher Rating of Mastery Study	DLM
	28: NAEP testing window opens	NAEP
February	1: ACCESS testing window closes	ACCESS
	5: Deadline to update grades 9 and 10 student data in your Student Information System (SIS)	Aspire
	5: Technical Readiness Training and Q&A Webinar, 10am	Aspire

	6: DPI loads grade 9 and 10 student data into the Aspire portal	Aspire
	7: Test Administration Training and Q&A Webinar, 10am	Aspire
	7: All materials due back to DRC	ACCESS
	20: ACT initial test date	ACT
	20: ACT accommodations testing window opens	ACT
	21: WorkKeys initial test date	WorkKeys
	21: WorkKeys accommodations testing window opens	WorkKeys

Important Tasks to Remember		
<input type="checkbox"/> Download the updated version of Kite Educator Portal onto your computers. <input type="checkbox"/> Complete Moodle training and sign security agreement. <input type="checkbox"/> Roster students and update users.		DLM
<input type="checkbox"/> Ensure relevant team members are aware of the information regarding reading readiness assessment at Reading Readiness Overview and Reading Readiness FAQ .		Reading Readiness
<input type="checkbox"/> Register for WI Test Administration Training and Q&A Webinar Part 2 <input type="checkbox"/> Submit ACT accommodations and EL supports requests in TAA. <input type="checkbox"/> Edit enrollment counts for WorkKeys accommodated formats in PANext.		ACT and WorkKeys
<input type="checkbox"/> Review Wisconsin's ACCESS Checklist on the WIDA website . <input type="checkbox"/> Plan for ACCESS training; ensure staff have WIDA accounts. <input type="checkbox"/> Ensure INSIGHT and TSM/COS installed, updated, and ACCESS content loaded <input type="checkbox"/> Set accommodations in the WIDA AMS <input type="checkbox"/> Print and distribute test tickets		ACCESS

New Online Resource Highlights		
<i>As new resources are posted to our website, we will include them here for your convenience for two weeks. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.</i>		
Resource	Description	Assessment
Technology Readiness Resources	This resource provides information for the Forward Exam set up.	Forward
Planning for ACCESS Testing	This resource provides information for the upcoming ACCESS test window.	ACCESS
Preparing Students to Test	This resources provides directions on how to get students ready for ACCESS.	ACCESS
DPI's ACT Accommodations Webpage	Homepage for all ACT, WorkKeys, and Aspire accommodations resources. This page is organized in a checklist format to help you through the accommodations test administration process.	ACT & WorkKeys
DPI's ACT English Learner Supports Webpage	Homepage for all ACT, WorkKeys, and Aspire English Learner Supports policies and test administration instructions.	ACT & WorkKeys
List of Allowable Supports	Document that lists the accessibility supports available on the ACT.	ACT
WorkKeys Accessibility Guide	Document that lists the accessibility supports available on the WorkKeys tests.	WorkKeys